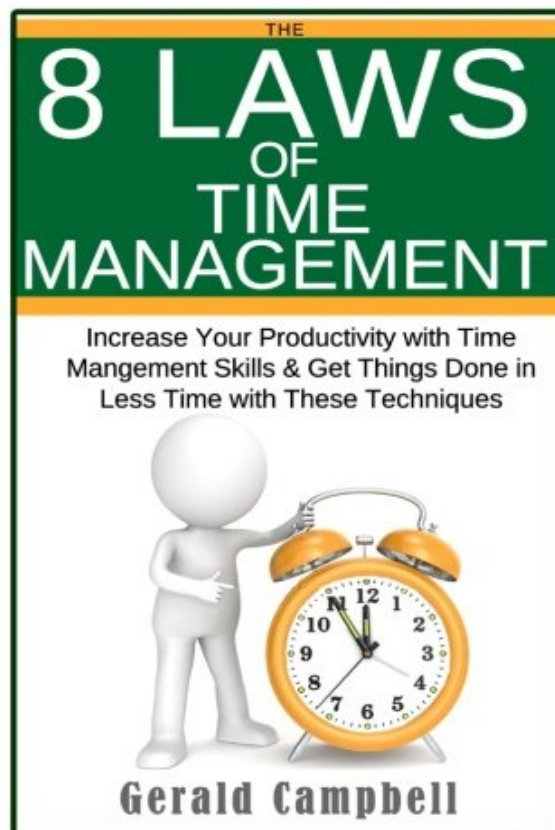
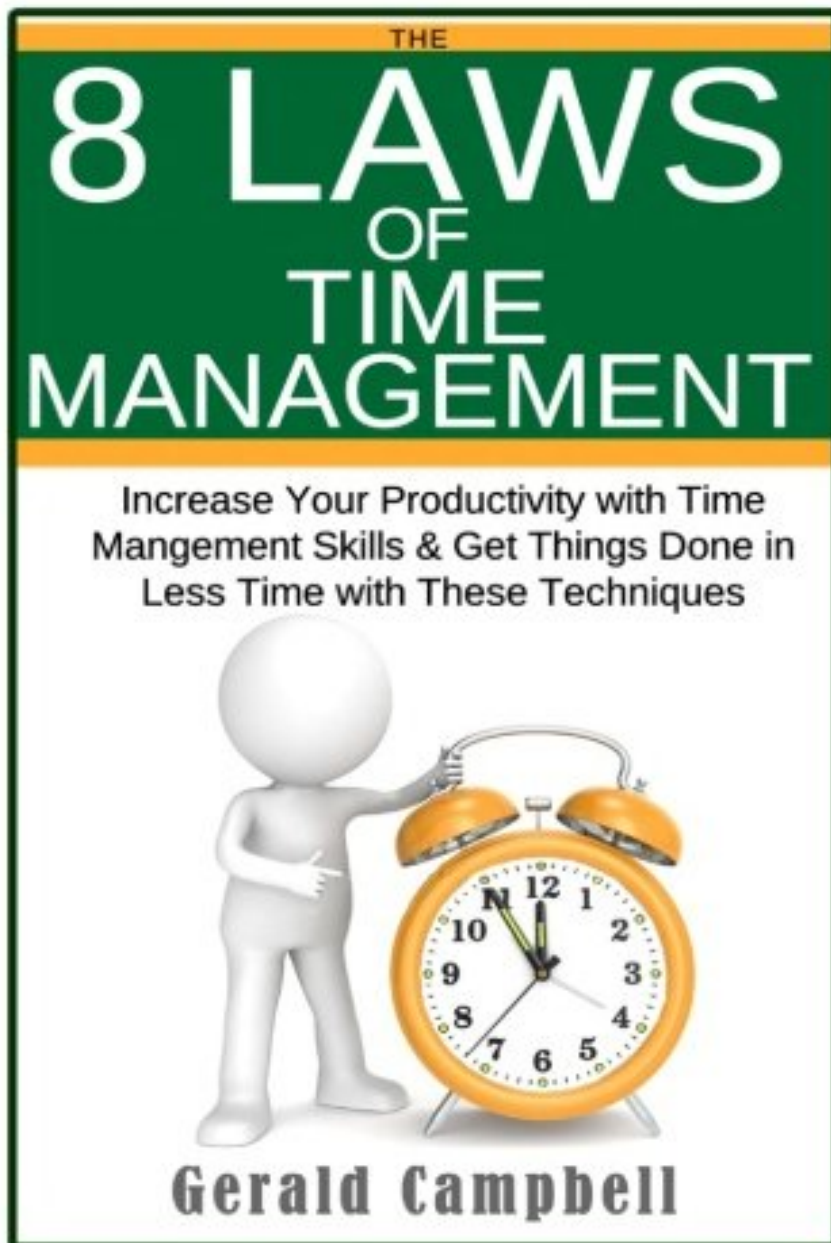


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Accomplish the challenge that is: Time Management with these Skills Don't take a moment for granted – This Book Makes Time Management so much easier! Would you like to feel: Effective? Focused? Motivated? Productive? and Successful? In Gerald Campbell's The 8 Laws of Time Management: Increase Your Productivity with Time Management Skills & Get Things Done in Less Time with These Techniques Volume 4 in Gerald's best selling "8 Laws" series, The 8 Laws of Time Management bring you to the cherished knowledge of a man who knew all too well the value of every moment of his life, the Rabbi Menecham Schneerson a New York City resident who gave insight on how to use the moments of your day to serve you for the purpose of accomplishment and happiness. The book can help you focus your concentration, end procrastination, and develop better time management skills in the realistic world of today. Use this book to learn a wealth of detailed and powerful tips and techniques to really take charge of your life. By using focus concentration, and a little mental boost you'll learn these 8 crucial laws of time management: Law 1: Sorting It All Out (The actual busy work, de-cluttering, and organization) Law 2: You Must Do This to Get Motivated (Everyone does it to be successful) Law 3: Get Over the Hump of Procrastination (Motivation) Law 4: It's a Fact There is No Time Control with Out This (and you need it) Law 5: Simple Makes Me Smile (No need to over do it.) Law 6: The Often Most Over Looked Aspect in any Goal Setting Accomplishment (See?) Law 7: The Big Negative (When to stop, say no, and set limitations) Law 8: Delegate and Team Build (Make your effort work for you!) In The 8 Laws of Time Management, Gerald takes you by the hand and explains how you can learn how to focus, develop inner momentum and willpower. You'll find out how to take initiative, achieve your goals, and manage yourself for success on any productivity project! If you want to create new habits to stay positive, and concentrate on success, let Gerald give you the insight you need. It's time to stop the procrastination, focus on what really works, and achieve more every day. Tags: productivity, productivity project, time management, how to focus, procrastination, time management skills, focus concentration, focus, how to be productive, get more done, how to be successful, how to increase success, learning time management, learn how to be productive, how to increase productivity, how to manage time, efficiency, goal setting, accomplishing tasks

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Helpful!

By Brenda

In the modern world filled with the latest technology and gadgets, it is very easy to get distracted when we have more important tasks to accomplish. Because of this, we all fall victim to procrastination at times and we must take accountability to improve our lives. Gerald does an awesome job of illustrating great time management techniques and methods in order to overcome procrastination. I really enjoyed his approach to time management.

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Useful strategies

By Aaron

I have always been a very u structured person when I comes down to managing my time and resources efficiently. I've always thought that it takes a very well though out plan to manage effectively. This book showed me contrary and actually opened my ideology to many different ways of approaching tasks that I have to do. I have been following these helpful tips and techniques and because of it had had an increase in how fast and effectively I can complete tasks every single day. Thank you for making my life easier!

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Gave better understanding of time management

By Mariel Winston

We don't really need more time in the day. What we really need are strategies to better manage our time. The concept of time management is not new, most of us have schedules, planners, and reminder notes a plenty. What's lacking though is the prioritization, decisions, and boundaries needed to ensure the schedule works not just for your job, family, friends and commitments, but the schedule has to work for you as well.

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